ACCS-MRC (Member Resource Center) Fact Sheet & Terms of use

The Member Resource Center is the primary service and resource delivery system for ACCS Member Schools. In release 1.0, it provides access to thousands of resources including back issues of the ACCS Classis Journal, conference talks, ACCS Briefs, The ACCS Distinguished School series, historical essays, a repository of school sample documents, a marketplace of vendors and discounts, curricular resources, training and speaking contacts, and many other resources. In version 2.0, the MRC will also be where schools enter information, like they do for our salary and academic surveys, but it will be cross referenced to provide a deep insight to answer key questions for CCE administrators.

Access to the MRC

Anyone working for a member school is eligible to access the MRC. Go to mrc.classicalchristian.org.

- For schools with their own domain name (URL) and an e-mail system that uses this domain name, an unlimited number of teachers, staff, etc. can login to the MRC. Each person simply uses the 'create your account' button. They choose their school and enter their email. The two domains are automatically matched and the staff member will receive immediate access through a link sent to their email inbox. The system allows *joe.smith@providenceschool.org* to access the MRC if the member school's web address in our system is *www.providenceschool.org.* For school associates (boardmembers, part-time teachers, etc) without a school email address, we encourage that the school setup an email address for them if they wish to have access.

- For schools that do not have their own domain name, or they cannot use emails with that domain name, a limit of 5 users per school can be manually setup. These users must be manually setup by our front office. When you choose 'Create your account', if it cannot compare your school's domain to the e-mail domain of the user, it will send an email to our office. This can take several days to create access. Member schools cannot register people with generic emails (@gmail.com, @hotmail.com) automatically. We discourage using these types of emails when possible.

Access to the MRC extends from the First day of membership until January 1st of the year subsequent to the loss of membership. The ACCS reserves the right to amend or restrict access to

the MRC at any time based on the needs of our members as determined by the board of the ACCS.

Types of Access

- Only school members (international, standard, and charter) have access to the MRC. Affiliates do not have access.

- HOS level access: The Head of School and a designated MRC Contact at each school have special access to the MRC which allows the school to change and add information about their school and see specialized reports. Standard subscribers cannot make these changes or see certain reports. The MRC provides the access point for membership renewal, subscriptions to ACCS publications, Accreditation documentation, employment/classifieds functions, and information for School finder, among many other informational inputs about a school. Normal 'subscribers' cannot change these things.

- Subscriber access: This is for all other school staff and leadership. It provides access to all of the tools, but will not allow the user to change or alter the specific school's information within the database.

- Contributor: Individuals may be granted contributor access to create posts. We reserve this for regular contributors who help create new material in the MRC. If you would like to help in this regard, you can apply at mrc@accsedu.org.

Terms of Use

All member schools have full access to the MRC for their staff. Some features or areas may be restricted to those who have paid for that particular service.

Materials on the MRC, including sample documents, conference recordings, and other media, may be freely used and copied for use within the member school or among its parents or community. Items may not be reposted on the open internet unless secured from public view through the use of a password, unless expressly permitted by the particular item. Items may not be reposted on non-member-school sites. Sample documents and items created by other schools may be used or copied, but all references to that school must be removed. We strongly encourage schools to copy and paste components from documents, rather than simply renaming them. Documents used in their entirety, like Curriculum Guides, must have citation given to the original school in small print somewhere on the final document.

Documents that we repost are subject to their original copyrights. We only post documents with permission, in the public domain, with licensing that permits it, or according to

"fair use" guidelines. Typical 'fair use' is for educational or training purposes. This type of 'educational' use may restrict how you use certain documents.

Schools may not post ads on behalf of other schools, nor allow other non-member schools or non-employee staff to access to the **MRC**.

In an effort to maximize the value of the **MRC** to members, we include many resources and listings without endorsement. We limit items in the **MRC** to those things uniquely valuable to our schools. But, we do not screen or recommend any services. Members are encouraged to make comments on the system.

Listings and contact directories are for internal school use only. Advertising or soliciting members of the **MRC** requires prior permission of the ACCS. We will not generally grant permission unless the product or service is 1) offered by a member school and 2) is of particular value for the members. Names and directories may not be copied or disseminated. We limit the number and type of contacts to our members.

Comments made my **MRC** members are not representative of the ACCS. In rare cases, the **MRC** administrator will edit or remove comments that we deem unhelpful or that may be in possible violation of Christian standards. The ACCS does not arbitrate disputes emanating between parties on the **MRC**. The ACCS provides information only and is not responsible for damages resulting from the products, services, speakers, or documents available on the **MRC**.

Listings in the MRC

Marketplace— We include any product or service that the ACCS believes may be of value to member schools. We do not list things generally available in communities (Copiers, non-school specific office furniture, supplies, etc.) unless a special discount is available. We do not include general products or services that can equally serve a non classical school unless we believe there is a special reason to do so. We do not verify the quality of the product or service, but will consider removing an organization if 2 or more members complain. We encourage members to comment on vendor listings in a Christian way (if there's a problem, you tried to resolve it with the vendor, and you provide feedback in the most charitable way). We also require names be attached to comments. However, unless a vendor has a contact at an ACCS school, they do not have access to the MRC to see the comment.

Toolbox— Early on, Logos school and a few others were exceedingly generous in offering to share their policies, handbooks, forms, and other documents. The MRC is now expanding that. We encourage every accredited ACCS school to permit the dissemination and use of their documents on the MRC. Any school can submit a document. When you submit a

document, you grant general permission to use it in any way that a school may desire. Some tools are submitted by teachers, and others by our staff.

Library— The library differs from the Marketplace and the Toolbox because it is simply a repository of media. You won't find forms or sample documents in the library. Of course, the library contains past issues of Classis Journal (we intend to add in all past issues), conference talks, and key essays or passages on classical Christian education. But it also includes documented positions of the ACCS, as well as valuable documents like ACCS Briefs (topical), the Distinctive School Series (principles that lead to practices of a classical Christian school), ACCS Legal papers (topical legal advice) as well as other research and valuable insights we've found from around the internet. Submissions to the library are welcome.

Consulting/Training— The ACCS offers some specific online training for teachers, assists schools in finding training events, plus we provide access to a teacher trainer directory, an event speaker directory, and a consulting directory. We also offer topical collections for teacher training events. We accept applications from any ACCS school employee for listing in our directory. However, these applications are considered and accepted on a limited basis.

Employment— For many years, the best place to find teachers or administrators for classical Christian schools has been Forum, our classifieds listing. The MRC allows members to post job openings on our primary website (ClassicalChristian.org). In addition, we recruit and accept individual resume's seeking jobs. The MRC collects far more information on those seeking jobs. And, these are accessed from within the MRC Job Center. If you're seeking a position, you still place a personal resume through the classicalChristian.org site. But, you can only view individuals seeking positions from the MRC, and you can only post job openings from the MRC. This system has many new features, and many more are forthcoming. We plan to begin a recruiting program at key colleges in 2018.

MRC Academic Tools

In addition to resources, the MRC provides the tools necessary to manage academic excellence within your school.

Curriculum Center— Some very interesting tools are available in MRC v. 1.0 in the curriculum center. Most notably are our reading resources. Classical schools depend on great books. We have a great books teachers guide. We also have great children's classics guides for grammar school teachers. And, we have ways for teachers to share ideas on teaching these books.

In future versions, we are completing a system that will help schools evaluate curriculum based on the combined data of our member schools on usage, recommendations, and success. We will also index trainers with specialty in the particular curriculum.

Accreditation— The ACCS continues to build its accreditation program to extend value to schools. We have generated some new documents and assistance within the Accreditation center, as well as the opportunity for schools to submit documents, etc. Some of this functionality will become available in the summer of 2017. Much is already there.

Teacher Certification— Long a part of the ACCS suite of classical Christian educational system tools, we have created a more robust tool to track and train teachers. This function is still largely based upon an apprenticeship model at member schools. Accredited schools can offer this apprenticeship and award the certifications. The ACCS authorizes the school's program and tracks the teachers who are qualified under it.

Student Services— The ACCS sponsors several student contests and programs. These are administered in this section of the MRC. In addition, future services to unite the community of alumni are underway and will be in this section.

Finally, the ACCS has collected data which is published as charts on our member's success academically, and in other ways. We also publish a salary survey. These reports are now included in the library. In the future, these will be digitally responsive to more questions in depth on the MRC.

Questions and Answers

What is the future of the MRC?

The ACCS is focusing investment in the MRC because we believe this will become a platform to unite our schools, strengthen them, make them more successful, and unite a community of classical Christian educators around the shared mission that we are passionate about. Please feel free to make suggestions for improving the MRC.

When is the next release of the MRC due?

Version 2.0 is the next major release. We hope to have it available in early 2018. This release will allow us to combine our extensive database of information about our members with

public data and our internal longitudinal tracking over time. This will enable us to provide better economic, academic, and management practices.

Can I search for information on the MRC?

The MRC has an extensive and customized search engine that generates excellent options. However, at present, the audio library is not indexed into the general search engine. If you're looking for a talk, we suggest you go to that area of the library and search specifically. Otherwise, choose the small magnifying glass from the top menu of any of the sub-areas in the MRC. You'll get results from the entire database.

There's a lot of information on this site. I'm a bit overwhelmed. How do I know what to look for?

We have included on the right side-bar of most top-level areas a compilation of resources based on topics. The number of these topical compilations will increase over time and will help users find all the resources we have on specific topics or areas.

The MRC looks odd, won't load, or loads slowly, why?

In fact, we've never been asked this question. But, if it happens, we want to know about it! If you experience problems, please wait a few hours and try again. Try a different browser. We test primarily with Chrome. But, we also test Firefox and Safari. We occasionally test internet explorer. If you still encounter even minor oddities, please write us at mrc@classicalChristian.org. We are constantly developing this tool right now, so be aware that things might go bump in the night.

I want all my teachers to get access to this! How can I do this?

It's easy. Well, it's easy if your school has a URL (called a domain name). For example www.theambroseschool.org. And, if your staff members have an email address based on this domain name. For example, dgoodwin@theambroseschool.org. In this case, just tell the teachers to go to mrc.classicalchristian.org and choose to create a new account. They'll be in in minutes.

If you don't meet this requirement, contact our office. You may need to send in a list of email addresses you want to be added. Because this is labor intensive, we ask that you send no more than 5 emails. You can use one generic one, but you'll lose some of the features.

How secure is my information on the MRC?

The MRC's core backend database is housed on a private server with security controls. The internet site does manage users and therefore could be at risk of being hacked. This is why we apply a second level of security for Head of School access. Regular subscribers can only view information and submit comments or articles (which is moderated). School information has a higher degree of security and is therefore relatively safe. Our user lists are also housed on our private secured server. To summarize, individual schools are at very low risk. However, the system's internet database, if compromised, would provide very little information that would be helpful to hackers (someone might get our reading list).